

Patricia Valian Reser Center for the Creative Arts - Fees

	Fees		
	External	Internal to OSU	School of Visual, Performing, and Design Arts (SVPDA)
Venue Rental			
1.1 Basic (1st Day)	\$2,405	\$1,443	\$1,083
1.2 Basic (Full-Length Rehearsal or 2nd Day)	\$1,296	\$778	\$584
1.3 Intermediate (1st Day)	\$3,309	\$1,986	\$1,490
1.4 Intermediate (Full-Length Rehearsal or 2nd Day)	\$1,448	\$869	\$652
1.5 Complex (1st Day)	\$4,278	\$2,567	\$1,926
1.6 Complex (Full-Length Rehearsal or 2nd Day)	\$1,668	\$1,001	\$751
1.7 Rehearsal Classroom Building - rehearsal only	\$224	\$135	\$102
Add-Ons			
2.1 Additional Dressing Room/Green Room (beyond standard configuration)	\$154	\$154	\$154
2.2 Follow Spot	\$216	\$216	\$216
2.3 Cello Podium	\$19	\$19	\$19
2.4 Live Monitor Mixing	\$138	\$138	\$138
2.5 Choir Risers	\$94	\$94	\$94
2.6 Piano - Move, Prepare, Place - Steinway Model D	\$107	\$107	\$107
2.7 Piano - Move, Prepare, Place - Steinway Model B	\$107	\$107	\$107
2.8 Piano - Tune	\$300	\$300	\$300
2.9 Backline/Rental	\$80 + Actual Cost	\$80 + Actual Cost	\$80 + Actual Cost
Gatherings and Receptions			
3.1 Pre- or Post-Event Small Gathering	\$345	\$207	\$156
3.2 Reception or Conference (Base)	\$792	\$475	\$357
3.3 Reception or Conference - dining table + chairs - provide	\$20	\$12	\$9
3.4 Reception or Conference - table linens & table set	Actual Cost	Actual Cost	Actual Cost
3.5 Reception or Conference - basic video/projection package	\$173	\$104	\$78
3.6 Reception / Conference - performance audio	\$287	\$172	\$129
Ticketing and Promotion			
4.0 Ticketing	3.4% of ticket sales + \$0.55 per ticket	3.4% of ticket sales + \$0.55 per ticket	3.4% of ticket sales + \$0.55 per ticket
5.0 Playbill/Program Creation - Digital	\$938	\$563	\$423
5.1 Printing	Actual Cost	Actual Cost	Actual Cost
Recording and Documentation			
6.1 Basic Livestream	\$320	\$192	\$144
6.2 Video Recording (archival level)	\$181	\$109	\$82
6.3 Audio Recording (archival level)	\$209	\$125	\$94
Other Fees	Actual Cost	Actual Cost	Actual Cost

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Additional Labor Charged per Hour	External	Internal to OSU	School of Visual, Performing, and Design Arts (SVPDA)
Productions Student	\$19	\$19	\$19
Front of House Student	\$19	\$19	\$19
Box Office and Guest Experience Manager	\$60	\$60	\$60
Gallery Technician	\$63	\$63	\$63
Creative Venue Manager/Technician	\$66	\$66	\$66
AV Technician and Sound Engineer	\$66	\$66	\$66
Volunteer Coord and Edu Programs Manager	\$67	\$67	\$67
Marketing and Digital Comm Specialist	\$68	\$68	\$68
Assoc Dir of Audience Engagement/Education	\$77	\$77	\$77
Assistant to the Director	\$81	\$81	\$81
Associate Director of Events and Production	\$81	\$81	\$81
Curator	\$86	\$86	\$86
Executive Director	\$168	\$168	\$168

BASIC CONFIGURATION FOR PERFORMANCE/EVENT

Assumptions:

Rental for up to 4 hours:

- 60 minute maximum performance/event time (additional time billed hourly and pro-rated after one hour minimum.)
- Up to 60 minutes allowed for load-in/set up and one hour for tear down/load out.
- Includes sound check, but full-dress rehearsal or program run-through will be billed separately at the rate indicated in the fee book.

Included Equipment:

- Standard programmable repertoire lighting with stage wash. Any specialty or additional lighting will be invoiced as according to fee book add-ons.
- Audio console, 1 to 3 inputs (DI or mics), stands, cables, one monitor mix
- Stage can be set with: chair(s), rug, speaker or conductor podium, guitar stand(s), performer chairs, music stands.
- Basic projection or use of AV cart.
- ADA Active Listening System, Clearcom, Stagnant PTZ Camera
- Lobby Speakers, Video Monitor
- One dressing room or green room subject to availability, as back of house area is shared for multiple venues.

Examples:

Solo performer, single speaker, on-stage interview, acoustic ensemble or choir with speaking mic only, single instrumentalist with mic and monitor, a cappella groups.

INTERMEDIATE CONFIGURATION FOR PERFORMANCE/EVENT

Assumptions:

- Two hour and 15 minute max performance/event time. Additional time will be billed separately at the rate indicated in the fee book.
- Up to 75 minutes allowed for load in/set up and 75 minutes for tear down/load out.
- Includes sound check, but full rehearsal or run-through will be billed separately at the rate indicated in the fee book.

Included Equipment:

- Standard programmable repertoire lighting with stage wash. Any specialty or additional lighting will be invoiced as according to fee book add-ons.
- Audio console 4 to 10 inputs (DI or mics), stands, cables, up to four monitors with mixing

- Stage can be set with: chair(s), rug, speaker or conductor podium, guitar stand(s), performer chairs, music stands.
- Basic projection or use of AV cart.
- ADA Active Listening System, Clearcom, Stagnant PTZ Camera
- Lobby Speakers, Video Monitor
- One dressing room or green room subject to availability, as back of house area is shared for multiple venues.

Examples:

Rock band, a performance with scenic elements. Speakers with complicated and/or highly specific AV set up that requires additional staff (i.e. TED Talks), panel talks with a moderator and multiple guests on stage.

COMPLEX CONFIGURATION FOR PERFORMANCE/EVENT

Assumptions:

- Three hour max performance/event time. Additional time will be billed separately at the rate indicated in the fee book.
- Up to 2 hours allowed for load in/set up and 2 hours for tear down/load out.
- Includes sound check, but full rehearsal or run-through will be billed separately at the rate indicated in the fee book.

Included Equipment:

- Standard programmable repertoire lighting with stage wash. Any specialty or additional lighting will be invoiced as according to fee book add-ons.
- Audio console 10+ inputs (DI or mics), stands, cables, more than four monitors with mixing
- Stage can be set with: chair(s), rug, speaker or conductor podium, guitar stand(s), performer chairs, music stands.
- Basic projection or use of AV cart.
- ADA Active Listening System, Clearcom, Static PTZ Camera
- Lobby Speakers, Video Monitor
- One dressing room or green room subject to availability, as back of house area is shared for multiple venues.

Examples:

Highly produced performances with larger load ins, multiple stage and light resets, showcase or festival that includes multiple performing groups, big band performances, complicated stage sets.

ADDITIONAL SPACES AND SERVICES

Large dressing room (ensemble): Air wall configurable as preferred by user. Makeup, costumes, hospitality provided and managed by user. Orientation, stage calls, and coms systems conducted and managed by venue per arrangement with user. Subject to scheduling availability at PRAX discretion, due to multiple venues sharing backstage resources.

Individual dressing room (star): Makeup, costumes, hospitality provided and managed by user. Orientation, stage calls, and coms systems conducted and managed by venue per arrangement with user. Subject to scheduling availability at PRAX discretion, due to multiple venues sharing backstage resources.

Green room: Furniture set as preferred by user. Hospitality provided by user. Upright piano provided by venue. Orientation, stage calls, and coms systems conducted and managed by venue per arrangement with user. Subject to scheduling availability at PRAX discretion, due to multiple venues sharing backstage resources.

ADDITIONAL EQUIPMENT

- Follow Spot
- Live Monitor Mixing
- Choir or Band/Orchestra Risers
- Piano: Move/place Steinway D, Steinway B, or Upright

RECEPTIONS, CONFERENCES, GATHERINGS

Pre- or Post-Event Small Gathering: Two hour max, catering tables for light reception provided by venue, seating tables provided by venue, no additional seating. Table linens may be arranged through PRAX or by user from a PRAX-approved vendor. Catering and serviceware provided by user; must be from list of PRAX-approved caterers. Basic catering kitchen (fridge, microwave, coffee maker, prep table, ice machine) provided by venue.

Reception/Conference: Four hour maximum (additional time billed hourly and pro-rated). Tables, chairs, furnishings, provided and placed by venue. Table linens may be arranged through PRAX or by user from a PRAX-approved vendor. Basic PA system (for speaking), sound check and AV support provided by venue. Catering and serviceware provided by user; must be from list of PRAX-approved caterers. Basic catering kitchen (fridge, microwave, coffee maker, prep table, ice machine) provided by venue.

Reception/Conference Performance Video: Video projection system or AV cart set-up, test, and support.

Reception/Conference Performance Audio: High quality audio system suitable for DJ, recorded music playback in stereo, or similar. Note: performance set-ups for live music during receptions or conferences are customized for each instance and billed hourly for required staff and equipment. “Performance audio” refers to recorded music only.

TICKETING

PRAX ticketing service: PRAX handles all ticketing in our venue. Users may not perform their own ticketing with other services. Ticketing includes set-up and management of a web-based ticketing interface, the selling of tickets during typical times when PRAX box office is open, digital delivery, and printing of tickets for will-call or in-person service only. Mailing of tickets to patrons, if desired, is charged on a per-piece basis through standard OSU printing and mailing rates + PRAX staff time. Ticketing service includes a final box office report to be delivered to user.

MARKETING

Playbill/program creation: PRAX uses a standard program/playbill template that includes areas for users to insert custom program photos and text/notes related to program content. Photo and text assets must be delivered to PRAX four weeks prior to the event date. Licensing and copyright are the responsibility of the user. PRAX will provide programs as digital assets to users for distribution to patrons, and will provide a QR code for program download at entrances to venues on performance nights.

Printing: PRAX will print programs at standard OSU printing and mailing rates billed to user. Printed programs will be distributed to patrons by PRAX ushers as part of the base venue-use rate.

RECORDING and LIVESTREAMING

Assumptions:

- Standard packages represent a basic levels of service for archival purposes. Fees for more complex recording, high quality documentation for performance or replay, multiple or dynamic cameras, and livestreaming may be customized on a per-hour basis for individual performances.
- PRAX does not perform editing/post production services. All PRAX recordings all delivered to users as raw, unedited footage.

Standard Services:

Livestreaming: Basic livestreaming is conducted using a single, static camera. PRAX staff monitor the livestream throughout the performance.

Audio recording: Basic audio recording may be conducted for archival purposes. Basic audio recording includes recordings made through the audio mixer for amplified performances or through a single microphone for acoustic performances. Basic audio recording is not monitored throughout the performance.

Video recording: Basic video recording may be conducted for archival purposes. Basic video recording includes a single, static camera that is monitored throughout the performance.